



Orchard Farm R-V School District

2165 Highway V
St. Charles, Missouri 63301
www.ofsd.k12.mo.us
Dr. Thomas E. Muzzey, Superintendent

AUTHORIZATION FOR OBTAINING OR EXCHANGING INFORMATION

Central Office
2165 Hwy V
St. Charles, MO 63301
(636) 250-5000
Fax: (636) 250-5444

OF High School
2165 Hwy V
St. Charles, MO 63301
(636) 250-5400
Fax: (636) 250-5425

OF Middle School
2165 Hwy V
St. Charles, MO 63301
(636) 250-5306
Fax: (636) 250-5306

OF Elementary School
2165 Hwy V
St. Charles, MO 63301
(636) 250-5200
Fax: (636) 250-5204

Discovery Elementary School
500 Discovery Path Lane
St. Charles, MO 63301
(636) 757-6800
Fax: (636) 757-6899

Transportation
2165 Hwy V
St. Charles, MO 63301
(636) 250-5236
Fax: (636) 250-5250

Maintenance
2165 Hwy V
St. Charles, MO 63301
(636) 250-5238
Fax: (636) 250-5250

TO: _____
(Name)

PHONE #: _____ **FAX #:** _____

RE: _____ **BIRTH DATE:** _____
(Student's Name)

TO & FROM: Orchard Farm School District **DATE:** _____

Please fax information to:

NAME _____ **FAX #:** _____

The student named above is enrolled in our school. Please see request as checked and described below:

- For medical/mental health expert review – see attached documentation.
- Health Records and Physician's Reports, specifically: Dr. notes, diagnosis, evaluation reports, treatment plan, medication
- Psychological Reports, specifically: Evaluation, diagnosis, medication, & treatment plan
- Other, specifically: General information – _____

For the purpose of: educational programming.

SIGNATURE

DATE

This authorization for information is good for one year from the date of signature.

Notice to parent(s): This authorization is revocable in writing by you at any time.