

**Orchard Farm School District
2165 Highway V
St. Charles, MO 63301**

Procedural Safeguards

PARENT/STUDENT RIGHTS IN IDENTIFICATION, EVALUATION, AND PLACEMENT PURSUANT TO SECTION 504 OF THE REHABILITATION ACT

The following are rights granted by the Rehabilitation Act to students with disabilities. The intent of this document is to inform you of your rights, and those of your child, if you disagree with decisions made pursuant to this federal law. Please keep this explanation for future reference.

1. A child with a disability has the right to take part in, and receive benefits from public education programs without discrimination because of his/her disability;
2. Parents and students have the right to be informed by the school district of their rights under Section 504;
3. The parents of a child with a disability have the right to receive notice with respect to identification, evaluation, or placement of their child;
4. A child with a disability has the right to a free appropriate public education. This includes the right to education with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. A child with a disability has the right to be educated in facilities and receive services comparable to those provided to non-disabled students;
6. A child with a disability has the right to receive special education and related services if s/he is found to be eligible under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act;
7. A child with a disability has the right to evaluation, education, and placement decisions made based upon a variety of information sources, and by a group of persons, including persons who know the student, the evaluation data, and placement options. The student also has the right to be periodically re-evaluated.
8. A child with a disability has the right to have transportation provided to and from an alternative placement setting at no greater cost to the parent than would be incurred if the student were placed in a program operated by the district;
9. A child with a disability has the right to be given an equal opportunity to participate in non-academic and extra-curricular activities offered by the district;
10. The parent of a child with a disability or an eligible student (over 18) has the right to examine all relevant records relating to decisions regarding the student's identification, evaluation, educational program, and placement;
11. The parent of a child with a disability or an eligible student (over 18) has the right to obtain copies of the child's education records at a reasonable cost unless the fee would effectively deny you access to the records;
12. The parent of a child with a disability or an eligible student (over 18) has the right to receive a response from the school district to reasonable requests for explanations and interpretations of the child's records;
13. The parent of a child with a disability or an eligible student (over 18) has the right to request amendment of the child's educational records if there is reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of your child. If the school district refuses the request for amendment, it shall notify you within a reasonable time, and advise you of the right to a hearing.
14. The parent of a child with a disability or an eligible student (over 18) has the right to request mediation or an impartial due process hearing related to decisions or actions regarding the student's identification, evaluation, educational program or placement. The parent and the student may take part in the hearing and have an attorney represent them. Hearing requests must be made to Marianne Doll, Director of Special Services.

Form #2

15. The parent of a child with a disability or an eligible student (over 18) has the right to file a local grievance with the district for issues unrelated to the identification, evaluation, program, or placement of the student. Board Policy **IGBA** describes the procedures for filing a grievance and can be requested by contacting the Director of Special Services

The person in Orchard Farm School District who is responsible for assuring that the district complies with Section 504 of the Rehabilitation Act is:

Marianne Doll, Director of Special Services
(636) 250-5212