

ORCHARD FARM SCHOOL DISTRICT

PURCHASING DEPARTMENT

VENDOR'S QUALIFICATION STATEMENT

The undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

1. SUBMITTED TO: Orchard Farm School District
Attn: Purchasing Department
2165 Highway V
St. Charles, MO 63301

2. SUBMITTED BY:

Name of Organization: _____

Principal Office Address: _____

3. Indicate the form of the organization named in #2 above:

- Corporation
 Partnership
 Individual
 Joint Venture
 Other

4. How many years has your organization been in business? _____

5. How many years has your organization been in business under its present business name?

6. Under what other or former names has your organization operated? _____

7. If your organization is a corporation, answer the following:

- a. Date of incorporation: _____
- b. State of incorporation: _____
- c. President's name: _____
- d. Vice-president's name: _____
- e. Secretary's name: _____
- f. Treasurer's name: _____

8. If your organization is a partnership, answer the following:

- a. Date of organization: _____
- b. Type of partnership (if applicable): _____
- c. Names of general partners: _____

9. If your organization is individually owned, answer the following:

- a. Date of organization: _____
- b. Name of owner: _____

10. If the form of your organization is other than those listed above, describe it and name the principals: _____

11. List the categories of work, if any, that your organization normally performs with its own forces: _____

12. Claims and Suits. (If the answer to any of the questions below is yes, please attach details)

- a. Has your organization ever failed to complete any contract or purchase order awarded to it? _____
- b. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? _____
- c. Has your organization filed any lawsuits or requested arbitration within the last five years? _____
- d. Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a contract or purchase order? _____

13. References. On a separate sheet, please provide the following (must be typed):

- a. Trade references
- b. Bank references
- c. Insurance references
- d. Client references

14. State the average annual sales of your organization during the past five years:

15. If requested, would you provide an audited financial statement for the organization named on page one? _____

Dated this _____ day of _____, 20_____

By: _____

Title: _____

M_____ being duly sworn deposes and says that the information herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public: _____

My commission Expires: _____